

Susanne M. Cusick

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DEVELOPMENT / GRANTS MANAGER / COMMUNITY PROGRAMS PROFESSIONAL “Specialist in relationship building, networking and teamwork”

Highly accomplished, resourceful, and high-energy professional with nearly 6 years of development, grants management and community based program design and implementation experience, seeks new challenges and career advancement within a dynamic research and academic program. Eager to utilize refined and intuitive teaching and presentation skills; establish rapport and relationships with medical professionals, researchers, and donors in an academic department that welcomes fresh ideas, initiative, dedication, and experience.

PROFESSIONAL EXPERIENCE

University of Utah- Department of Family and Preventive Medicine: Research Associate

August 2006-present

- Coordinate research and research related development for the Utah Health Research Network (UHRN), Utah Sports Research Network (USRN), and faculty within the Department of Family and Preventive Medicine
- Collaborate with University wide programs to foster new relationships and expand current ones to increase the breadth and depth of research within UHRN and USRN
- Facilitate research and grants writing and management within UHRN, USRN, and the Department of Family and Preventive Medicine
- Research federal, local, and foundation grant programs to support faculty research
- Helped write strategic development plan for the Department of Family and Preventive Medicine

University of Utah- Office of Interdisciplinary Studies: Program Coordinator

March 2006-August 2006

- Coordinated seed grant program, facilitation of monies, review process, and writing of new RFP's
- Outreach to various upper level administrators and deans to facilitate interdisciplinary research and pedagogy initiatives in Technical and Visual Literacy, Disabilities Studies, and Environmental Studies
- Management of grant project continuum, from identifying funding, to letter of intent crafting, to oversight of projects
- Coordinated and facilitated grant review committee and program development committees
- Facilitated grants research and development for faculty across the University of Utah

American Heart Association Heart & Stroke Director

June 2005- December 2005

- Relationship-building with key customer groups; health care systems, business, Hispanic Community Partners, Dept of Health contacts, and local coalitions for development work, community based programming, and grants
- Coordinated and fundraised for conferences, Heart of the Hill events, professional education, and community based initiatives and maintained a network of over 400 volunteers representing the four major metro-areas of Wisconsin
- Coalition partner and grant writer
- Participated in program development and community outreach for the Cardiovascular Health Alliance and State Diabetes Control Program

National Kidney Foundation of Wisconsin Director of Development and Health Initiatives

September 2003-June 2005

- Overall fundraising and project management responsibility for all special events, conferences, professional education seminars, and patient and community education presentations
- Networking with the business community for potential health partnerships
- Develop/maintain business and community partnerships
- Building relationships with local business, physicians, and attorneys for sponsorship and participation in fundraising events

Coalition for a Tobacco Free Vermont Associate/Community Outreach and Advocacy Coordinator

May 2001-Sept 2003

- Community coalition building on a statewide basis
- Oversaw statewide community grant projects, from RFP writing to final report analysis
- Taught workshops on public speaking ; effective communication with legislators, clean indoor air legislation, and public policy on the importance of funding tobacco control programs
- Built and managed coalition constituent database and coalition grant files
- Wrote quarterly budget and grant reports for Robert Wood Johnson Foundation
- Hired and trained new staff

EDUCATION

- ***University of Vermont (UVM)*** BS Environmental Sciences and minor in Economics, May 2000
 - ***Senior Thesis (UVM): "A Comparison of Spatial and Population Patterns of the Northern Pitcher Plant in Two Northeastern Bog Environments"***
- ***Indiana University*** Environmental Management, 1996-1999

COMPUTER SKILLS

- Proficient with Windows XP, 2000 &99, Microsoft Office, Microsoft Access, Microsoft Money, QuickBooks, Claris Works, Page Maker, Microsoft Publisher, and Adobe Acrobat
- SYSTAT 9 and other statistical software

COMMUNITY/CIVIC WORK

- ***Montessori Education Foundation Grants Committee Chair***-develop and maintain foundation relationships and write grants for the Montessori Community School
- ***Junior League of Milwaukee***: Annual Blood Drive Director, recruiting committee members, overseeing the recruitment, fundraising, and volunteers for Annual Blood Drives for over 100 donors
- ***American Cancer Society***: Relay for Life Advocacy Outreach, Daffodil Days Flower delivery, Relay for Life Event Board Member