

Instructions for UUGPGC Admission Applications

1. Application Deadline: Complete applications must be submitted by January 15 for admission the following fall.
2. The University of Utah Graduate Program in Genetic Counseling (UUGPGC) uses a pre-admission procedure. Students apply directly to the UUGPGC using the Admission Application for the Graduate Program in Genetic Counseling.
3. Please review the requirements for admission to the UUGPGC.
4. Complete the UUGPGC Admission Application. Applicants may NOT submit the application online and it must be submitted directly to the Program (address below).
5. Have one official copy of academic transcript(s) from each college you have taken courses from (except the U or Utah) mailed to U of Utah Graduate Program in Genetic Counseling (address below). Transcripts submitted for admission become the property of the University and are not returned. Failure to list all institutions previously attended or making false or misleading statements on the application may result in loss of credit and/or dismissal from the University of Utah.
6. GRE scores (verbal, quantitative, and analytical) no more than 5 years old are required. If you have also taken a subject test, these can be forwarded as well, but are not required. GRE scores should be sent to:
Institution code: 4853
Department code: 0210
7. Current curriculum vitae (CV) or resume outlining your education and relevant experiences.
8. Three letters of recommendation should be from individuals familiar with your academic accomplishments, counseling-related activities and/or potential to be a genetic counselor. Please have references sent directly to the Program at the address below.
9. Personal Statement of 2-3 pages in length should describe your perception of what a genetic counselor does, reasons for selecting this career, experiences that prepared you for the profession, and career goals.
10. If you were previously enrolled in a graduate program that you did not complete, you must provide a written statement explaining the reasons for non-completion. This should be submitted with your application to the Genetic Counseling Program.
11. If you are a Permanent Resident/Immigrant, you must submit a copy of your resident alien card with your admissions application.
12. NON-CITIZENS OF THE U.S. must provide "proof of English proficiency". A score of 550 (213 computer-based) or better on the Test of English as a Foreign Language (TOEFL) is required of applicants whose first language is not English. No application will be considered without these test results. The official TOEFL score must be sent to the Department of Human Genetics [institution code = 4853; department code = 06] and must not be over two years old at the time of admission. Applicants with an undergraduate or graduate degree from a regionally accredited college or university in the U.S. may not be required to take the TOEFL.
13. NON-CITIZENS OF THE U.S. may be required to provide a financial statement and/or sponsor's statement (see University of Utah Admissions website: <http://www.sa.utah.edu/admiss/Intergrad.htm>).

Admission Interviews

After applications are reviewed, mandatory in-person interviews will be offered to selected individuals. Interviews will be scheduled in February and March. You will be notified by e-mail concerning the status of your application in regard to an interview. The program is unable to pay for expenses related to the interviewing process. Offers for positions are coordinated with a national notification process set each year by the Association of Genetic Counseling Program Directors, typically on the first Friday in May.

UUGPGC Application Checklist

All applicants:

- _____ 1. **UUGPGC Admission Application**
- _____ 2. **CV or resume**
- _____ 3. **Three letters of recommendation**
(references should send directly to address below)
- _____ 4. **Personal statement**
- _____ 5. **GRE scores**
[institution code = 4853; department code = 0210]
- _____ 6. **Official copy of academic transcript(s)**
[colleges or universities send to address below]
- _____ 7. **Written statement of reasons for non-completion** (if applicable)

If you are a permanent resident/immigrant:

- _____ 1. **Copy of resident alien card**

If you are a non-citizen:

- _____ 1. **TOEFL scores** [institution code = 4853; department code = 06]
- _____ 2. **Financial statement** [may be required]
- _____ 3. **Sponsor's statement** [may be required]

Please send all application materials to:

U of Utah Graduate Program in Genetic Counseling,
Department of Human Genetics, 15 N. 2030 E., Suite 2100,
Salt Lake City, Utah 84112.

ADMISSION APPLICATION

This application is for use by applicants to the Graduate Program in Genetic Counseling.

Carefully read the application instructions before filling out this form.

For Office Use Only
ID _____
APPL# _____

CHECK ALL THAT APPLY BELOW:

New Student
 Readmission
 Previous dates of attendance: From _____ to _____
Term/Year Term/Year

Domestic Application
 International Application

Fall Semester
 (Aug)
 Year applying for _____

PERSONAL INFORMATION (Please type or print clearly and answer all questions.)

<p>1. Full legal name _____ Last or family name _____ First _____ Middle _____</p> <p>Other names under which your academic records may be listed: _____</p> <p>2. U.S. Social Security Number ** _____</p> <p>Date of Birth (Month/Day/Year) <input type="text"/> <input type="text"/> <input type="text"/></p> <p>3. Birthplace (city, state, country) _____ Country of Citizenship _____</p>	<p>4. <i>Non-citizens of the United States, please provide the following information.</i> Are you currently residing in the United States? Yes _____ No _____</p> <p>Check one of the following:</p> <p><input type="checkbox"/> F-1 <input type="checkbox"/> F-2 <input type="checkbox"/> J-1 <input type="checkbox"/> J-2 <input type="checkbox"/> Permanent Resident/Immigrant. List Alien Registration Number: A _____ Date Issued _____</p> <p>(ATTACH A COPY OF YOUR PERMANENT/RESIDENT ALIEN CARD)</p> <p><input type="checkbox"/> Have applied for Permanent Resident status or Political Asylum with INS. Date of application _____</p> <p><input type="checkbox"/> Refugee <input type="checkbox"/> Other (please explain): _____</p>
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5. Gender: Male Female Are you a veteran of the United States Armed Forces? Yes No

6. Telephone: U.S. Home (_____) _____ U.S. Work (_____) _____

7. E-mail address: _____ FAX # _____

8. Ethnic Origin: Choose the one that best describes you (optional)
 American Indian or Alaskan Native (Tribe _____ Tribal Enrollment No. _____ Location _____)
 Asian Black or African American Hispanic or Latino Native Hawaiian or other Pacific Islander
 White Race not included above, please specify _____

<p>9. Mailing Address</p> <p>_____ _____ _____</p> <p>City _____ State/Province _____</p> <p>Country _____ Zip or Postal Code _____</p>	<p>Permanent/Home Country Address</p> <p>_____ _____ _____</p> <p>City _____ State/Province _____</p> <p>Country _____ Zip or Postal Code _____</p>
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10. Graduate degree for which you are applying
 MS OR OTHER _____

11. Proposed academic plan (Major field of study) _____

Continued on next page

FOR OFFICE USE ONLY
Residency _____ Residency Location _____
Needs: _____

12. Person to notify in case of emergency:
 Name _____ Relationship _____ Telephone (_____) _____
Area Code
 Address _____
Number and Street City State or Country Zip Code

13. Undergraduate major(s) _____

14. What is your first language? _____ List other languages you write and speak _____

RESIDENCY INFORMATION

(All applicants should complete questions 15 to 18. Failure to complete these questions will result in classification as a NON-RESIDENT FOR TUITION PURPOSES.)

15. State of legal residence in the U.S. _____ From (Month/Day/Year) _____ to (Month/Day/Year) _____

16. How long have you lived in Utah? _____ Continuously since (Month/day/year) _____

17. Do you have a driver's license? Yes No Issuing State _____ Date of Issue (Month/year) _____

18. Indicate what you have been doing (e.g. employment, training, school, military) and where you have been for the past three years. Be specific and account for all months.

From Month/Day/Yr	To Month/Day/Yr	Employer or Activity	City and State
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EDUCATIONAL HISTORY

Only U.S. citizens complete Question 19

19. List in chronological order all colleges you have attended, including the University of Utah, regardless of length of attendance. **One official copy of transcript(s) from each college you have taken courses from (except the U of U) must be mailed directly from the institution to the Admissions Office.** Transcript(s) must be received before any action can be taken. Please note if you are filing as a "Readmission" applicant, you must have one official copy of your transcript(s) mailed from only the colleges you attended since you last attended the University of Utah.

Name of Institution (DO NOT Abbreviate)	Location	Dates of Attendance From (Mo./Year) To (Mo./Year)		Degree Earned and Date Received/Expected	Self Reported Grade Point Average
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

NOTE: Failure to list ALL institutions previously attended or degrees pursued may result in loss of credit and dismissal from the University of Utah. Also, if you were previously enrolled in a graduate program that was not completed, please provide a written statement explaining the reasons for noncompletion.

Only Non-citizens of the U.S. complete Question 20

20. List all educational institutions attended, beginning with the first year of primary school and ending with the last year of education (including the school in which you are currently enrolled, if any). Print the name of each certificate, diploma, or title earned in English and in the original language. Do not abbreviate or use initials. Add additional pages if necessary. Unless the school attended routinely issue transcripts in English, official school records must be submitted in the original language with official English translations. One official copy of transcripts from each school you attended (except the U of U) must be sent directly from the institution attended to the International Admissions Office. Transcript(s) must be received before any action can be taken.

Name of Institution (DO NOT Abbreviate)	City & Country	Date of Attendance From/To Month/Year	Name of Diploma or Certificate	Year of Graduation (or expected date)
Primary/Secondary Schools				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Post Secondary Schools/Universities				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: Failure to list ALL institutions previously attended or degrees pursued may result in loss of credit and dismissal from the University of Utah. Also, if you were previously enrolled in a graduate program that was not completed, please provide a written statement explaining the reasons for noncompletion.

ONLY NON-CITIZENS OF THE U. S. SHOULD COMPLETE QUESTIONS 21 TO 27.

21. Will you request the University of Utah to issue the I-20 Certificate of Eligibility? ___ Yes ___ No

In order to issue the I-20 Certificate of Eligibility students must:

- 1) Be accepted to the University of Utah as a matriculated (degree-seeking) student.
- 2) Submit proof of financial responsibility.

22. If you currently hold an F-1 student visa, what school issued your I-20? _____

23. What date did you enter the United States? (month/day/year) _____

24. What is your SEVIS Identification number: _____

25. What date will you be released from your previous school? (month/day/year) _____

26. Do you plan to change to an F-1 (If you now have another type of visa)? ___ Yes ___ No

27. If you plan to bring your spouse and/or children and wish this information to be included on your I-20 Certificate of Eligibility, please list them below:

Family Name	First Name	Date of Birth	Country of Birth	Country of Citizenship	Relationship to Student	Gender
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Students currently holding the J-1 Exchange Visa should send a copy of their DS-2019 to the International Center, University of Utah, 200 S Central Campus Drive, Room 410, Salt Lake City, Utah USA 84112-9113.

28. Additional comments you consider pertinent/important to this application: _____

ALL APPLICANTS SHOULD CAREFULLY READ AND COMPLETE THE FOLLOWING SECTION

DIRECTORY INFORMATION relating to a student is considered to be public information unless the student requests that it be kept confidential. **DIRECTORY INFORMATION CONSISTS OF:** • Student's Name • Address • Telephone Number • Date of Birth • Class Standing • Major Field of Study • Participation in officially recognized activities or sports • Weight and Height of Members of Athletic Teams • Dates of Attendance • Degrees and Awards received • Most recent previous Educational Agency or Institution attended • Current Term Class Schedule • "Other Similar Information." **A FORM TO RESTRICT DISCLOSURE OF DIRECTORY INFORMATION IS AVAILABLE AT THE REGISTRAR'S OFFICE.** Ten Days are required to process the request.

APPLICATION FEES, DEADLINES, AND ADMISSIONS REQUIREMENTS ARE SUBJECT TO CHANGE WITHOUT NOTICE.

The University of Utah is fully committed to policies of nondiscrimination and equal opportunity, and vigorously pursues affirmative action in all programs, activities, and employment with regard to race, color, national origin, sex, age, and status as a person with a disability. Religion, sexual orientation, and status as a disabled veteran of the Vietnam era also are protected under nondiscrimination and equal opportunity employment policies. Evidence of practices not consistent with this policy should be reported to the Office of Equal Opportunity and Affirmative Action, (801) 581-8365 (voice or TDD).

Any false or misleading information provided in the support of this application may result in dismissal from the Graduate School.

All the answers I have given in this application are complete and accurate to the best of my knowledge. If admitted, I agree to observe all the rules and regulations of the University of Utah. I understand I will be responsible for payment of all amounts I owe the University, i.e., tuition, fees, fines, rents, parking citations, etc. I agree to make payments promptly and that payments will be applied to charges in the order determined by the University. I also agree to pay reasonable collection and/or attorney's fees necessary to collect any outstanding balance on my account(s).

Applicant's Signature _____ Date _____

****Privacy Act Notice:** The University confidentially maintains your Social Security Number for routine uses such as facilitating document matching, verifying your identity, and expediting your enrollment and financial aid. Disclosure of your Social Security Number is voluntary, but failure to provide your Social Security Number may result in delay and confusion regarding your identity, and once admitted, could result in delay or loss of federal and state financial aid, tax credits, student loan deferments, veteran benefits, and other benefits under law.