I. PURPOSE:
To outline UUHSC policy limitations toward payment of additional compensation above regular stipend to residents.

II. POLICY:
Residents will be paid their annual stipend according to the current revision of the Resident Stipend Policy (GME 2.1).

Residents occasionally may perform additional duties at a University-owned facility. Such duties must be outside the required educational responsibilities for a resident/fellow and additional compensation may be offered by the department or entity requesting the resident’s/fellow’s service. This compensation must be paid to a resident/fellow according to the guidelines below, in order to comply with the current University of Utah Policies and Procedures Manual (Additional Compensation and Overload Policy).

III. PROCEDURE:

1. ‘Payment of Additional Compensation’ forms are available on the University of Utah Benefits website at: https://www.hr.utah.edu/forms/index.php#ben. These should be completed and signed by the paying department head, as well as signed by the home department head.

2. Forms should then be sent to the Graduate Medical Education Office for an approval signature. The signature should be that of the GME Director, or a manager that he/she has designated and authorized to grant such approval.

3. If approved by the Graduate Medical Education authority, the form will be returned to the original preparer for submission to payroll. Alternatively, on the preparer’s request, the GME Office will forward the form directly to the payroll office.

4. In the case of a payment amount greater than $1,000, a Cognizant Vice President’s signature is required by payroll for processing. It will be the
responsibility of the preparer to obtain this authorization after all other necessary approvals have been granted.

Approval Body: Graduate Medical Education Committee
Approval date: 11/2000
Policy Owner: Graduate Medical Education

Historical Information:
Review dates: 7/05, 7/06, 7/07, 9/10, 1/11, 2/16
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