I. PURPOSE:
Residents in ACGME-accredited programs may be eligible to receive an allowance for meals while on-duty for extended periods or during nighttime hours.

II. POLICY:
Affiliated Hospitals
1. Each of the Affiliated Hospitals may differ in the way meals allowances are provided. Residents should check with the hospital's residency office or on-call service to learn the hospital's meal allowance policy.

University Hospital
1. ACGME-accredited programs will be allotted a portion of the total hospital budget for resident meals each year. Each program's portion will be determined by the GME office based on duty hours recorded by trainees for that program during the twelve months prior to budgeting. Residents in non-accredited programs are not eligible to receive call money at University Hospital. Money will be electronically programmed onto the resident's University ID card. Each residency program with available funds may contact the GME Office and provide resident names, employee identification numbers, and the monetary amounts to be allotted. A standardized template will be provided to programs for these communications. The GME Office will then be responsible for assigning funds to resident ID cards within one week of the request.

2. Each program’s portion of the total meal money budget will be determined annually. The GME Office will analyze duty hours recorded by all eligible trainees for the most recent twelve-month period of March through February. This analysis will take place during April, at the earliest, and be completed by June 15th for the upcoming fiscal / academic year starting July 1st. Only duty hours recorded while trainees have been scheduled at a UUHC facility will be considered. Each eligible shift will be assigned a Qualification Value (QV) as shown:
The total UUHC resident meal allowance budget for the upcoming academic year will be divided by the total QV for each program to determine individual program budgets. Any derived amount for a program that is less than $200 for the entire year will be removed from this calculation.

The GME Office will work with programs individually to resolve any scheduling or duty hours discrepancies that are evident during each year’s analysis.

3. Meal money that has been allocated to residents may be redeemed for food using their resident ID card, at UUHC food service locations including, but not limited to, the Hospital Cafeteria, Starbuck's, Lobby Espresso, The Point (HCI), The Bistro (HCI), the Orthopaedic Center cafeteria, and the South Jordan / Daybreak cafeteria.

4. Meal money will remain on a resident's card until that resident has completed his/her current residency program. Funds will always be deducted from the program’s budget for the fiscal year in which the they are redeemed for food. Balance transfers, deductions, or other updates to funds already assigned to a resident’s ID card will not be permitted. Any money not spent prior to July 1st will be deducted from the program’s budget for the new fiscal / academic year. The GME Office will provide information on existing card balances to each program on a quarterly basis to assist in managing money assignments. At the completion of a resident’s training, or upon their transfer to a different training program within the University, all remaining funds will be electronically removed from the resident’s ID card.

**Approval body:** Affiliated Hospital Committee  
Graduate Medical Education Committee  
**Approval date:** December 2004  
**Policy Owner:** Graduate Medical Education  
**Review Date:** September 2016  
**Revision Date:** April 2011, May 2011, September 2016