

University of Utah School of Medicine Alumni Association Board Responsibilities

Mission Statement: The Association exists to strengthen and support the University of Utah's School of Medicine by promoting life long relationships between alumni, current students, trainees, and the School of Medicine.

Term: A three-year commitment, with an ability to renew for a second three-year term. There are approximately twenty-two members on the board. The eight-member Executive Committee is made up of board officers and committee chairs. Election to an officer position can extend the maximum six-year term for two more years (eight-year total). *The year begins with a full board dinner in October/November, though new board members are also invited to the Distinguished Awards Banquet beforehand.*

Meetings: Board meetings are every other month on the first Tuesday evening of the month from approximately 6:30-8:00 p.m. A light dinner is served during the meeting. Chairs of committees and board officers also attend the Executive Committee meeting which is on the second Tuesday evening from 6:00-7:30 p.m. on alternating months from the board meetings.

Financial Commitment:

There is no set donation amount to serve as a SOM Alumni Association Board member. However, it is expected that all members give of both their time and their finances to support the School of Medicine programs and mission, with a goal of having 100% of board members making a yearly donation to the School. The amount is left up to the discretion of each board member dependent on their finances.

Committee Assignments: Each member serves on one standing committee, the Communications Committee, Student and Alumni Program Committee or the Education Committee which meet either right before or right after the main board meeting. The Communications Committee coordinates *UtahMED* magazine content, the web site content and the e-zine. The Education Committee organizes any CME programming, the student poster competition, the estate planning workshop and the *Transitioning into Practice* Program for residents. Alumni and Student Programs Committee develops programs for alumni both near and distant, coordinates the reunions, and oversees the Half Century Society while also developing programming for alumni connection and outreach to students and the funding for various student initiatives. The Executive Committee (made up of four officers and the chairs of the three committees) is responsible for the financial stability and development of the Association, outreach to the Dean's office, HS Advancement and the SOM faculty, working to build the brand identity of the SOM Alumni Association. They also oversee the Distinguished Awards process, the Awards Banquet and the 50th-year class recognition.

Alumni Weekend and Student Program Attendance: Most board members participate as attendees and/or volunteers during the Alumni Weekend each September/October and also participate in student programming, such as the All-Class picnic, the Bowl with a Doc Winter Social and/or the Mentor Mixer.

Alumni Association Programs and Services:

For students: All-class picnic, stethoscope gift program, match day gift, Dinner with a Doc, Mentor Mixer, HOST (Help Our Students Travel), Emergency Student Fund, Fourth Year Student Award, the winter social and helping fund various other student programs and gatherings, the Student Thank-a-thon supporting student scholarship and the Transitioning into Practice program for residents and fellows.

For alums: *UtahMed* magazine, web site resources, SOM Alumni e-zine, the Half Century Society, Alumni Weekend programming including the awards banquet, departmental programs, reunion class gatherings, Alumni electronic directory, CME programming. Involvement in student programming including the All-Class Picnic, Winter Social, HOST, Mentor Mixer and/or Dinner with a Doc programs.