



Academy CV Guide - Emphasis on Education

Please emphasize education-related activities on your curriculum vitae. Below are categories to consider when highlighting your educational achievements.

For all entries, consider and document as appropriate if they are:

- Peer-Reviewed
- Scope – international, national, regional, institutional, departmental
- Number of hours - either as average or for event
- Number of learners
- Level of learners

- Teaching Activities

1. Clinical Teaching
2. Courses Taught
3. Didactic Lectures
 - Educational lectures such as a teaching series, noon conferences, faculty development, continuing education, etc.
4. Laboratory Teaching
5. Small Group Teaching
6. Workshops
 - Include if it was peer-reviewed, length of workshop, enduring materials given?
7. Teaching Evaluations
 - Peer education assessments given by colleagues
8. Student Evaluation of Teaching
 - Include summary data of scores from teaching evaluations
9. Course and Curriculum Development
 - Add any curriculum innovations
Example: Anesthesiology Medical Student Clerkship (Innovation: Created instructional video series about induction)
10. Education Directorships
 - Add any educational administrative roles, experience or duties in this section.
 - Director of course, blocks, clerkship, rotation, residency, etc.
11. Mentoring, Advising or Supervision
 - Includes all levels of mentoring, including faculty
 - List time frame, mentee's position, mentee's accomplishments, mentee's next or current position



- Continuing Education Courses Developed
- Continuing Education Presentation
- Editorial Experience
- Grand Rounds
- Presentations (including abstracts, workshops, etc.)
- Publications (including online peer-reviewed)
- Symposium/ Meeting Chair/ Coordinator
- Attending conferences/workshops/continuing education related to pedagogy and andragogy



Educational Annual Review

List major accomplishments in past year

Honors/Awards

National or Professional Meetings attended

New areas of expertise acquired in past year

Committee or other service activity

Other professional activities not identified above



Educational goals (brief paragraph):

Anticipated publications (indicate projected titles):

Anticipated meeting or workshop attendance:

Funding applications planned (indicate name of award):

Other professional training (course work, teaching activity):

Career Goals:

Current career goal(s):

1)

2)

What further training or collaborations do you need?

Please indicate if there are other issues that affect your goals