I. PURPOSE:
The Accreditation Council for Graduate Medical Education (ACGME) requires that the Program Director provide a final evaluation for each resident/fellow who completes the program.

II. POLICY:
The final evaluation must include a review of the resident/fellow's performance during the final period of education and should verify that the resident/fellow has demonstrated sufficient professional ability to practice competently and independently. The final evaluation must be part of the resident/fellow's permanent record maintained by the Graduate Medical Education Office.

Each final evaluation letter must contain the following: The beginning and end date of training; and the following statement exactly as it appears “(Enter Trainee Name here) has demonstrated sufficient competence to enter practice without direct supervision and practice independently in the specialty of _____.”

A standard form used to certify for board eligibility may be used if it contains the required language. Ideally, the final evaluation should provide enough detail so as to serve as a future letter of reference and allow the reader to gain a good sense of information about the physician and his/her performance.

Approval body: Graduate Medical Education Committee
Approval date: 3/06, 3/07, 12/08, 11/09
Policy Owner: Graduate Medical Education

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