GRADUATE MEDICAL EDUCATION

TRAINEE POLICIES AND PROCEDURES

POLICY: GME Training Program Reduction and Closure
Policy Number: 14.4
Chapter: Graduate Medical Education Committee

Purpose:
To establish an institutional policy regarding GME training program(s) reductions and closure, in compliance with ACGME Institutional Requirements (IR) I.B.4.a).(5) and IV.O. through IV.O.2).

Policy:
University of Utah Health (UUH) recognizes the need and benefit of graduate medical education. UUH will sponsor programs in graduate medical education, and will ensure that all of its programs meet or exceed the Institutional Requirements as established by the Accrediting Council for Graduate Medical Education (ACGME) and its individual Review Committees.

Procedure:
A. University of Utah Health (the Sponsoring Institution), or any UUH training program must notify in writing the Graduate Medical Education Committee (GMEC), the Designated Institutional Official (DIO), and all affected trainees, as soon as possible, when it intends to reduce the size of, or close one or more ACGME-accredited program.

B. This would include notification of any adverse actions cited by the ACGME for any and all graduate medical education training programs.

C. 1. If a program cannot correct the issues that caused citation(s) and ACGME withdraws accreditation,
2. Or if a UUH training program decides to voluntarily withdraw accreditation and close a training program:
a. The UUH training program must allow trainees already in an affected ACGME-accredited program(s) to complete their education at the UUH training program, b. Or assist them in enrolling in another ACGME-accredited program(s) in which they can continue their education.

3. Trainees must be notified of such actions as soon as the decisions are made.

D. In the event that the UUH training program decides to reduce the number of ‘approved complement’ trainee positions in any graduate medical education program:

1. The DIO, GMEC, and affected trainees must be notified as soon as the decision is made.

2. The UUH training program will attempt to reduce the numbers over a period of time so that it will not affect the trainees currently in the program.

3. If this is not possible, the UUH training program and the involved Program Director(s) will assist the trainees in obtaining another residency program position.