GRADUATE MEDICAL EDUCATION

TRAINEE POLICIES AND PROCEDURES

POLICY: INSTITUTIONAL SUPPORT FOR RESIDENCY AND FELLOWSHIP DIRECTORS
Policy Number: 14.6
Chapter: Graduate Medical Education Committee

Purpose:
To outline the requirements for institutional support for GME training program directors as mandated by the Accreditation Council for Graduate Medical Education (ACGME).

Policy:
The Sponsoring Institution must ensure that:
1. The ACGME Designated Institutional Official (DIO) has sufficient financial support and protected time to effectively carry out his/her educational and administrative responsibilities to the sponsoring institution.

2. GME program directors have sufficient financial support and protected time to effectively carry out their educational, administrative, and leadership responsibilities as described in the ACGME Institutional, Common, and specialty/subspecialty specific Program Requirements.

3. GME program manager/coordinator have sufficient financial support and protected time to effectively carry out their responsibilities.

4. Sufficient resources (e.g. space, technology, and supplies) are provided to effectively support the Graduate Medical Education Office and all of its programs.

Procedure:
1. Each department chair/division chief will determine the overall appropriate level of support for their programs.

2. The sponsoring institution will provide to each department financial support for each program in their department as
defined by the University of Utah Health (UUH) Funds Flow Agreement which includes support for program directors, program manager/COORDINATOR, and educational support.

3. The GME Office will work with the UUH Funds Flow Committee to ensure accuracy of sponsoring institutional support on an ongoing basis. Adjustments to the funds flow model based on changes in ACGME requirements will be made on an annual basis.

4. The DIO and GME Director will work with the departmental chair/division chief and the program director to ensure that there is accountability for each training program.