POLICY: ACCREDITATION FEES
Policy Number 16.2
Chapter: GME Office Responsibilities

Purpose:
The Accreditation Council for Graduate Medical Education (ACGME) charges an Annual Program Fee for all ACGME approved training programs. A New Program Application Fee is charged for any newly accredited programs.

Policy:
ACGME annual program fees are shared among University of Utah Health (UUH), academic departments, and affiliated hospitals based on their portion of funding for trainee stipend and benefits.

ACGME new program application fees are paid by the academics department requesting accreditation.

Procedure:
A per-trainee charge is determined by dividing the total Annual Program Fee by the number of trainee FTEs. The total Annual Program fee is then distributed among all affiliated hospitals, UUH Hospital, and UUH academic departments, based on the number of FTEs funded by each. Programs without any current trainees will be included in the distribution based on FTEs equal to their approved complement. For trainees funded by training grants, military, or other agencies not considered an affiliated hospital, the UUH academics department accountable for the trainees is responsible for these fees. The GME office submits payment to the ACGME, then invoices the affiliated hospitals and charges the UUH academic departments by journal entry.

New Program Application fees are initially paid by the GME office on an established purchase order. The UUH academic department responsible for the proposed training program is then charged for reimbursement by journal entry.