I. PURPOSE:
To outline the requirements that must be met in order for the University of Utah to accept visiting residents from other training institutions.

II. POLICY:
Acceptance of visiting residents is optional. No program is required to accept visiting residents. Liability insurance for visiting residents will be provided by the visiting resident’s home institution or by the visiting resident. Liability insurance is not provided by the University of Utah Hospital or its affiliated training sites.

III. PROCEDURE:
If liability insurance is to be provided by the visiting resident’s home institution, a letter from the home institution confirming coverage must be provided to the program. If liability insurance is to be provided by the visiting resident, a letter from the covering organization must be provided to the program. (Refer to policy GME 6.3.) A statement regarding liability coverage must be included in the Training Agreement. The “Liability Coverage” section of the Visiting Resident Approval Form must also be completed.

A Visiting Resident Training Agreement must be executed prior to the visiting resident beginning the rotation at the University of Utah. Visiting resident Training Agreements may be between the two institutions and need not be department specific, therefore one executed agreement will cover all departments. Departments should coordinate with the Graduate Medical Education Office prior to initiating a training agreement. In addition to the training agreement, the “Visiting Resident Packet” must be completed and filed in the Graduate Medical Education Office before the rotation begins.

The visiting resident must currently be a trainee in another ACGME-accredited program or AOA-accredited program in the United States and the home program director must sign the Visiting Resident Approval Form or provide a letter to be attached to the form. The University of Utah Program Director or Division Chief is required to sign the form indicating that the elective rotation will fall within the program guidelines, and an evaluation of performance will be provided upon completion of the rotation.

Visiting residents who have completed approval requirements are also eligible for the following University privileges: parking permit (to be purchased by the visiting resident), library privileges, campus recreation facilities, pager, computer account, medical dictation account.

Approval body: Graduate Medical Education Committee
Approval date: 3/06
Policy Owner: Graduate Medical Education

Historical Information:
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