POLICY: GME TRAINEE MEAL ALLOWANCE
Policy Number: 9.2
Chapter: Training Environment

Purpose:
Residents in ACGME-accredited programs may be eligible to receive an allowance for meals while on-duty for extended periods.

Policy:
A. Affiliated Hospitals
   Each of the Affiliated Hospitals may differ in the way meal allowances are provided. Residents should check with the hospital's residency office or on-call service to learn the hospital's meal allowance policy.

B. University Hospital
   ACGME-accredited programs will be allotted a portion of the total hospital budget for resident meals each year. Each program’s portion will be determined by the GME office, based on:
   1. Work hours reported by the program and
   2. Determined by standard rotations and
   3. Resident complement expected for the following academic year

C. Residents in non-accredited programs are not eligible to receive call money at the University of Utah Health Hospital.

D. Money will be electronically programmed onto the resident's University ID card.
   1. Each residency program with available funds may contact the GME Office and provide:
      a. Residents' name,
      b. Employee identification numbers, and
c. The monetary amounts to be allotted

2. A standardized template will be provided to programs for these communications.
3. The GME Office will then be responsible for assigning funds to resident ID cards within one week of the request.

D. Each program’s portion of the total meal money budget will be determined annually.

F. The GME Office will analyze work hours data reported by each program.
   1. This analysis will take place during April, at the earliest, and be completed by June 15th for the upcoming fiscal / academic year starting July 1st.
   2. Only work hours recorded while trainees have been scheduled at a UUHC facility will be considered.
   3. Any derived amount for a program that is less than $200 for the entire year will be removed from budget consideration.
   4. The GME Office will work with programs individually to resolve any discrepancies that are evident during each year’s analysis.

G. Meal money that has been allocated to residents may be redeemed for food, using their resident ID card, at UUHC food service locations. Including, but not limited to:
   1. The Hospital Cafeteria,
   2. Starbucks,
   3. Lobby Espresso,
   4. The Point (HCI),
   5. The Bistro (HCI),
   6. The Orthopaedic Center Cafeteria, and
   7. The South Jordan / Daybreak Cafeteria

H. 1. Meal money will remain on a resident's card until that resident has completed their current residency program.
   2. Any money not spent prior to July 1st will be deducted from the program’s budget for the new fiscal / academic year.
   3. The GME Office will provide information on existing card balances to each program upon request to assist in managing money assignments.
   4. At the completion of a resident’s training, or upon their transfer to a different training program (even within UUH), all remaining funds will be electronically removed from the resident’s ID card.