Constitution of Medical Laboratory Science Professional Club
Revised May 11 2020

Article I. Name
Section 1.01 Medical Laboratory Science Professional Club (MLSPC).

Article II. Purpose
Section 2.01 The Medical Laboratory Science Professional Club aims to create a networking community for Medical Laboratory Science (MLS) students, Pre-MLS students, and MLS alumni at The University of Utah. It seeks to provide members with social and professional opportunities that will foster mentorship and promote academic success. Members will undergo personal and professional development through exposure to prestigious guest speakers, leadership experiences, and volunteer opportunities, both domestic and abroad. The club will also promote ethical thinking and practice parallel to academic integrity. These tenets will produce an elite group of members who are stewards of the profession ready to undertake the field of Medical Laboratory Science.

Article III. Compliance
Section 3.01 We agree to abide by all regulations described in the guidelines for Recognized Student Organizations, all University policies, in addition to all federal, state, and local laws.

Article IV. Non-Discrimination
Section 4.01 This organization shall not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity/expression, age, or status as an individual with disability, or as a protected veteran, and any other status protected by applicable state or federal law (University of Utah, Policy 6-400, Section II-E).

Article V. Membership
Section 5.01 Membership shall be open to any currently enrolled student or employee of the University.
Section 5.02 Members are expected to participate in a minimum of three events (i.e. volunteer activities, guest lectures, etc.) per academic school year in order to remain in good standing with the club. Members must also abide by all MLSPC bylaws.
Section 5.03 Members are eligible to attend all meetings, participate in volunteer opportunities, and provide input regarding guest speakers and extracurricular activities.
Article VI. Meeting

Section 6.01 The executive board will meet at least once each quarter and as otherwise desired or deemed necessary by the board members. Club members will meet at least twice a semester for organized volunteer events and lectures led by guest speakers. If any other club meeting is desired, the executive board will organize and inform members of said meetings.

Section 6.02 It is the responsibility of the MLSPC executive board to contact members via e-mail or through the club webpage with information regarding scheduled or impromptu meeting times and activities.

Article VII. Executive Board

Section 7.01 The executive board will consist of the following positions:

(a) President – The president is responsible for:
   (i) Contacting club members regarding meetings and activities
   (ii) Organizing guest speakers, meetings, and extracurricular activities
   (iii) Delegating responsibilities among members of the executive board
   (iv) Maintaining the mission of the club and following up on the conduct of the club to ensure the objectives are in fact being met. The president will also be responsible for organizing and carrying out the election process.

(b) Vice President – The vice president aids the president in meeting their responsibilities. When possible, after serving three semesters as the vice president, the vice president will assume the position of president for the next three semesters providing continuity from year to year.

(c) Treasurer – The treasurer manages the MLSPC’s budget, applies for funding through ASUU, and ensures that ASUU funding guidelines are being maintained within the club’s expenditures.

(d) Secretary – The secretary is in charge of maintaining the MLSPC blog and websites: ASUU, Facebook, Instagram, Twitter, and Goodreads. The secretary or designee is responsible for making sure content and discussion on the social networking sites is in keeping with the professional tone of the club. The secretary is also responsible for taking or acquiring pictures of club events and posting them to the club’s social media platforms.

(e) Pre-MLS & Graduate Student Representatives – Representatives from both groups of students will act as mediators between the group being represented and the executive board. This will help the board ensure that individual needs are being met and satisfied among Pre-MLS and graduate students. These representatives will promote involvement in the club for these members as they are more distant from the executive board and main body of club members.
(f) Membership Chair – The membership chair is responsible for maintaining the club membership roster, welcoming new members to the club, and leading recruitment and retention events

Section 7.02 Each member of the executive board is responsible for maintaining the continuity of their individual role. This includes but is not limited to: maintaining relevant guidelines, documents, and pertinent instructions that facilitate the execution of their duties as an executive board member. Additionally, upon the election of a new executive board, each exiting executive board member will be responsible for training their successor. The training period will be no less than two weeks. This training period allows the newly elected executive board to become proficient in their responsibilities and prepare them to successfully lead the club.

Section 7.03 If a vacancy within the executive board presents itself, the board will absorb the responsibilities of the missing member until another member can be appointed or a junior representative can step in.

Section 7.04 Grounds for officer removal include the inadequate fulfillment of aforementioned duties or the violation of regulations described by University policies or any federal, state, or local laws.

Section 7.05 Grounds for officer removal must include two thirds majority vote.

Article VIII. Elections

Section 8.01 Each position in the executive board will be voted on by the entire body of members and established by a majority ruling. The length of term for these positions is three semesters: fall, spring, and summer. A member may not hold the same executive position more than once during his or her academic career, but may run for other positions on the executive board in the new term.

Section 8.02 Nominations will be collected by the MLSPC president or faculty advisor at the beginning of the fall semester. Students may nominate themselves or their peers for any position. Students that were nominated from a peer’s suggestion will first be asked by the MLSPC president or faculty advisor if he or she is willing to accept the responsibility of the nomination before the ballot is cast.

Section 8.03 All members of the MLSPC are eligible to apply for an executive board position so long as they are a member in good standing. Elections will take place during the fall semester after all potential nominations have been collected. A ballot will be cast and each member of the club that wishes to vote can do so for each executive board position. A majority rule will decide which candidate will be given the position.

Section 8.04 In the case of a tie for a certain position, the two candidates will be put up for a re-vote among the club members. If the tally again results in a tie, it will be up to the Vice President to motion which candidate would be most compatible with the upcoming executive board. These motions must be seconded, debated upon, and voted on by the executive board.
Article IX. Funds

Section 9.01 Expenses will be managed by the treasurer and allocated as deemed necessary by the executive board. Revenues are not expected.

Article X. Affiliations

Section 10.01 The MLSPC is not affiliated with, but does fully support the American Society for Clinical Pathology and the American Society for Clinical Laboratory Science.

Article XI. Advisor

Section 11.01 Advisors for the MLSPC must be faculty within the Medical Laboratory Science program. The advisor must be willing to participate, advise, plan, and aid in necessary resolutions of the MLSPC.
Section 11.02 Grounds for advisor removal include the inadequate fulfillment of aforementioned duties or the violation of regulations described by University policies or any federal, state, or local laws.
Section 11.03 The removal of an advisor must include two thirds vote from the Division Chief, Program Director and Co-Program Director from the Medical Laboratory Science Program.

Article XII. Ratification

Section 12.01 The ratification of the constitution will be carried out by a majority rule vote of the MLSPC executive board.

Article XIII. Amendments

Section 13.01 Amendments will be presented to the MLSPC executive board and voted on. A majority vote is necessary before amendments can be made to the constitution.
Section 13.02 Amendments to the Constitution must be submitted to and approved by the Department of Student Leadership & Involvement before they become effective.

Article XIV. Bylaws

Section 14.01 To remain in good standing with the MLSPC, members must participate in at least three activities per academic school year. Members must be ethical in all endeavors and maintain the degree of professionalism that is upheld by the club.
Section 14.02 All members of the MLSPC agree to abide by all regulations in the Guidelines for Recognized Student Organizations, all University policies, in addition to all federal, state, and local laws.