Call for Proposals
ACADEMIC EXCELLENCE SEED GRANT PROGRAM
Department of Internal Medicine (DOIM)
February 19, 2019
PROGRAM DESCRIPTION

Proposals due April 1, 2019

The DOIM has set aside $200,000 in FY20 to support the Seed Grant Program. Approximately 4-5 awards of $25K to $50K will be recommended to the DOIM Chair by a Department review committee comprised of a chair (Dr. John Hoidal) and a representative from each Division. The representation from each Division will ensure a broad and fair representation.

This Seed Grant Program funds discovery, translational, and clinical investigator-initiated research projects. Funding from these awards is to be used to develop or expand projects that will be submitted for extramural support in the succeeding 1-2 years, and awardees will be required to report on use of the award to the DOIM.

Each faculty member may submit only one Seed Grant proposal at a given time. In general, DOIM Seed Grants will not be awarded if the applicant holds a current seed grant or has been approved for funding for a pending seed grant from another institutional mechanism.

Funds may be used for salary and benefits (PI or research group member(s) but not administrative staff); supplies and operational expenditures (laboratory animals, etc.); and travel (if essential for conduct of the project, but not for educational or unrelated meetings).

ELIGIBILITY

Full-time faculty members in all tracks in the DOIM are eligible to submit proposals.

REVIEW CRITERIA

Applications will be scored based on a simplified version of the NIH scoring scale using the following review criteria: Significance, Investigator(s), Innovation, Approach, Environment (environment refers to the specific environment for the project and not the University at-large) and Likelihood of Extramural Funding. Each application will receive feedback from the review committee.

Preference will be given to those applications that:

1. Early-stage (Instructors, Assistant Professors) and early-mid-range (Associate Professors) faculty;
3. Build or strengthen cross-disciplinary research partnerships.

PROPOSAL SUBMISSION

Each proposal should contain the following elements:

1. A narrative detailing project aims, significance, innovation, and approach (up to 2 pages, not including references).
2. Description of unique environment for the proposed project is optional, but should be presented if special resources or expertise are required. This description should be no more than 0.25 page and does not count towards the 2 pages of narrative.
3. A plan for extramural funding (up to 0.5 page).
4. Budget (maximum $50K) – itemize as appropriate to demonstrate that the request amount is necessary.
5. Confirmation from Division Chief that she/he has reviewed the proposal, support its submission, and will be provided the necessary time to conduct the proposed work. This can be in the form of a brief email of 2-3 sentences and no more than one paragraph).
6. Current NIH-style biosketch for the PI and any co-investigators
7. IRB and IACUC approval are not required for submission of proposals, but must be in place prior to funds being released.

REPORTING REQUIREMENT

A brief report on project outcomes, including related applications for extramural funding, will be required 1 year after the award project period.

Academic Excellence Seed Grant funds must be used by the end of the award period. Carryover of funds will be considered but is not guaranteed, and requires written request and justification.

TIMELINE

April 1, 2019	Submissions due to IM Research Administration (kris.larrabee@hsc.utah.edu)
May 1, 2019	Notice of awards to be issued
July 1, 2019	Award Start Date

QUESTIONS

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