**PBHLT 6960 - Practicum Monthly Time Record**

Please use this form to record the number of hours worked at the practicum site and performing work directly related to the practicum. This form should be used to document your work in real-time. If you are having challenges, highlight them so the practicum director and coordinator are aware. Journal your activities to include who, what, where, when, why, and how.

Submit a monthly time record each month to the Practicum Coordinator. PLEASE CALCULATE AND RECORD YOUR TOTAL HOURS EACH MONTH ON THIS SHEET.

Student Name:

Practicum Site:

uNID:

Semester:

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| **DATE**  | **HOURS** | **ACTIVITY** |
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PLEASE CALCULATE AND RECORD YOUR TOTAL HOURS EACH MONTH ON THIS SHEET.

**Student Signature: Date: \_\_\_/\_\_\_/\_\_\_**

**Mentor Signature: Date: \_\_\_/\_\_\_/\_\_\_**