

Clinical and Research Student & Trainee Policy

The Department of Pediatrics Education Office will facilitate clinical student training and observation experiences that take place under the direction and supervision of University of Utah or Intermountain Healthcare clinical facilities, specifically Primary Children’s Hospital and Primary Children’s Outpatient Services (PCOS) Building. This policy applies to students and trainees enrolled at the University of Utah and in institutions other than the University of Utah.

The Department of Pediatrics is required to follow the University of Utah clinical student training policies. When the training experience is to occur at any Intermountain facility, Intermountain Healthcare policies will be followed in addition to those of the University.

All student training approvals must be managed through the Pediatric Education Coordinator, located on the first floor of PCOS in the Pediatrics Education Office. Students and/or clinic instructors should contact Ped.Education@hsc.utah.edu to initiate student trainings.

Eligibility

OBSERVATION/SHADOWING

Undergraduates

- All undergraduate experiences are limited to 12 hours total.
- The student observer must be enrolled in a clinical or professional program, requiring 12 hours or less of observation -OR- applying to a clinical or professional program (ie. Medical school) in which the application requires an observation.
- Student observers are not permitted to participate in any form of patient care.
- Student observers are not permitted access to Electronic Medical Records.
- Before the student observer is allowed to be present in the clinic room with the patient, the patient or parent must give permission to the provider or clinic staff.
- Student observers are never permitted to be alone with a patient.
- Faculty and staff in any patient area may, at their discretion, exclude an observer from the clinic or clinical environment at any time and for any reason.
- Observation in the PCH Emergency Department or in PCH surgical suites is prohibited.

Medical Students

- 1st and 2nd year medical students are allowed to shadow if they schedule with the Pediatric Education Office.

<ul style="list-style-type: none"> • Students are not allowed to wear their medical student badge while observing.
International Undergraduates
<ul style="list-style-type: none"> • International undergraduate students not permitted to observe at this time.
International MD's
<ul style="list-style-type: none"> • International physicians may observe at PCH by contacting rachel.smith@mail.org

RESEARCH
<p>For student research experiences that require Primary Children's Hospital EMR or badge access, the Department of Pediatrics and Primary Children's Hospital require the following:</p>
Undergraduates
<ul style="list-style-type: none"> • Undergraduates who wish to participate in research experiences at Primary Children's Hospital must be enrolled at the University of Utah or in an educational institution that has current agreement in place with Primary Children's Hospital for research training purposes. • If utilizing PCH data, trainee is required to have PCH EMR or badge access. • Undergraduate pre-med students must participate under the supervision of a University of Utah faculty member and have a background check and drug screen.
Medical Students
<ul style="list-style-type: none"> • University of Utah medicals students can participate in research but must contact the education office. • Visiting medical students must apply through the Visiting Student Application Service with the University of Utah School of Medicine SOM and be accepted to the research elective credit by the UME Student Coordinator for Pediatrics, ped.education@hsc.utah.edu.
International Undergraduates
<ul style="list-style-type: none"> • International undergraduate students are not permitted to participate in research at this time.
International Medical Students
<ul style="list-style-type: none"> • International visiting medical students must be vetted through the Global Health Office at the University of Utah SOM (See fee schedule below.).

CLINICAL TRAINING

Institutional affiliation agreements are required for clinical training experiences over 12 hours in duration and must be executed by the training program and the Department of Pediatrics, and by Primary Children's Hospital if the training location is located within PCH facilities. Training agreements are kept on file in the Department of Pediatric Education Office.

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Medical Students

- Visiting medical students must apply through the Visiting Student Application Service with the University of Utah School of Medicine SOM and be accepted to the rotation by the UME Student Coordinator for Pediatrics, ped.education@hsc.utah.edu.

International Medical Students

- International visiting medical students must be accepted by the Department of Pediatrics and vetted through the Global Health Office at the University of Utah School of Medicine before a visiting rotation. In addition, the student must be accepted by the Department of Pediatrics through the UME Student Coordinator for Pediatrics, ped.education@hsc.utah.edu.

The fees below are effective June 1st, 2022

Student Type	Student Fee	Outside Department Fee <i>(Dept of Surgery, Ortho, etc)</i>
Observation/Shadowing		
Undergraduates	\$50-Background \$50-Drug Screen	\$60
Medical Students	No Fee	No Fee
International Undergraduates	Not Permitted	Not Permitted
International Medical Students	\$500	\$60
Research		
U of U Undergraduates & Other approved Intentions	\$50-Background \$50-Drug Screen	\$60
Medical Students	No Fee	No Fee
International Undergraduates	Not Permitted	Not Permitted
International Medical Students	\$500	No Fee
Clinical Training		
Medical Students	No Fee	\$60
International Medical Students	\$500	No Fee

*Please note that fees are non-refundable and subject to change.

Student Payment Process

Undergraduate students will go to this website
https://umarket.utah.edu/um2/peds_shadowing

International students will contact Jennifer Monson in our Global Health office at
Jennifer.monson@hsc.utah.edu

Departments Outside of Pediatrics Payment Process

Email ped.education@hsc.utah.edu the chartfield for journal entry.

Guidelines

- If the training requirement calls for access to electronic medical records (EMR), the student trainee may gain appropriate access to the EMR after EMR-specific training has been completed.
- Before the student trainee is allowed to be present in the clinic room with the patient, the patient or parent must give permission to the provider or clinic staff.
- Faculty and staff in any patient area may, at their discretion, exclude a student trainee from the clinic or clinical environment at any time and for any reason.

Student/Trainee responsibility

- A background check and drug screen are required of all student observers and trainees. The Department of Pediatrics will accept a signed attestation from a student trainee's clinical or professional program that the student trainee has completed these requirements.
- If a background check and drug screen have not been completed, the Department of Pediatrics Education Office will assist the trainee in completing these requirements. The student trainee and/or their clinical or professional program will be responsible for all associated costs.
- As of September 1, 2018, payment to cover the costs of a background check and drug screen must be made to the Department of Pediatrics Education Office prior to initiating the background check and drug screen. Please see fee schedule below. Please note that prices are subject to change without notice.
- Proof of immunizations is required. The Department of Pediatrics will accept attestation from a trainee's clinical or professional program that the following required immunizations have been completed:
 - Tuberculosis
 - Measles, Mumps, and Rubella
 - Tdap
 - Varicella
 - Flu
 - Hepatitis B
 - If the required immunizations have not been completed, it is the responsibility of the clinical student trainee to obtain them and provide documentation to the Department of Pediatrics Education Office before training.

- Student observers and trainees must wear a temporary student trainee badge, issued by the Department of Pediatrics Education Office, and their student badge, if applicable.
- Student observers and trainees must abide by the University of Utah and Intermountain Healthcare dress codes and professional standards.

Please direct all students to contact Ped.Education@hsc.utah.edu