

Video Conferencing Etiquette

- Try to find a quiet place
- Make sure your equipment is functional by testing it out before joining a live meeting
- Use video when you can
- Position your camera near eye level
- Remember to look at the camera
- Dress appropriately
- Introduce yourself when you join
- Mute when you aren't speaking
- Wait your turn before speaking ("3 before me" is a good rule)

